

## CURY PARISH COUNCIL

Parish Clerk: Lee Dunkley BA (Hons), MPhil, FSLCC  
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### Annual Council meeting – 19<sup>th</sup> May 2025

Minutes of the Council meeting of Cury Parish Council as above, held at Cury Village Hall, TR12 7BH at 19:00.

**Present:** Cllrs Boaden (Chair), Rand MBE (Vice Chair), Harris.

**Absent:** None.

**In attendance:** L Dunkley, Clerk; Cllr Gow CC; 6 members of the public.

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#### 2025/01 Election of Chair

**ELECTED** Cllr Boaden as the Chair of the Council for 2025/26 and **RECEIVED** the declaration of acceptance of office. Proposed/seconded. Unanimous.

#### 2025/02 Election of Vice Chair

**ELECTED** Cllr Rand as the Vice Chair of the Council for 2025/26 and **RECEIVED** the declaration of acceptance of office. Proposed/seconded. Unanimous.

#### 2025/03 Apologies for absence.

No apologies **RECEIVED**. **NOTED** the declaration of acceptance of office has been signed by each councillor. **NOTED** that four vacancies remain on the Council after the election and that the Council will enact the co-option procedure. **Clerk to action.**

#### 2025/04 Declarations of interest/Request for dispensations. None.

#### 2025/05 Public Participation.

Queries were raised about: the lack of information publicised around drone flying restrictions (**Clerk to pursue**); emails sent via the Council website not acknowledged (**Clerk to investigate**); formal Council email addresses are yet to be adopted by all councillors (**Cllrs Boaden and Rand to pursue**). Thanks were given for the Council's part in encouraging a public open day for Cury School.

#### 2025/06 Cornwall Councillor report.

Cllr Gow was welcomed as the new Cornwall Councillor and reported that Cornwall Council are to meet for the first time on 20<sup>th</sup> May and as such there are no updates until after this time.

#### 2025/07 Council meeting minutes: 10<sup>th</sup> March 2025

**RESOLVED** that the [minutes](#) of the meeting of the meeting of the Council as above having been previously circulated, be taken as read and approved. Proposed/seconded. Unanimous. No matters arising **NOTED**.

#### 2025/08 Planning applications.

No consultation response requests **RECEIVED**.

**NOTED** recent decisions of the planning authority:

**APPROVED WITH CONDITIONS:** PA25/01394. Conversion of part of existing agricultural building to create a farm shop. Agricultural Building North Of Trevow Barn White Cross Cury Helston Cornwall TR12 7BH

**2025/09 Schedule of payments****RESOLVED** to approve.

Payee	Description	Gross Amount
Barbara Goraus	Internal audit services	£100.00
Cornwall ALC	Annual membership	£279.35
Cornwall Pension Fund	Set up new employer account	£360.00
Peninsula Grounds	Pitch mowing Mar-Apr-May	£396.00
Cury Village Hall	Room hire 2025/26	£90.00
R Sanders	Grass cutting Mar & Apr (£519.60) PROW (£308.46)	£828.06
L Dunkley	Expenses and reimbursements – Aug-Mar.	£351.28
Staffing – April & May		£2,073.42

Proposed/seconded. Unanimous. **Clerk to action.****2025/10 Policies and Procedures****RESOLVED** to adopt [Standing Orders](#) and defer adoption of the following policies and procedures until the next meeting:

- [Financial Regulations](#)
- [Scheme of Delegation](#)
- [Code of Conduct](#)
- [Data Protection Policy](#)
- [Freedom of Information policy and publication scheme](#)
- [Privacy Notice](#)
- [Grant awarding policy](#) and [application form](#)
- [Internal Control policy](#)
- [Risk Assessment 2025/26](#)

Proposed/seconded. Unanimous. **Clerk to publish.****2025/11 Internal Audit report 2024/25****RECEIVED** [as above](#) ([and signed form](#)).**2025/12 External Audit conflict of interest****RESOLVED** to confirm that there are no conflicts of interest with BDO LLP. Proposed/seconded. Unanimous.**2025/13 AGAR Section 1 – Governance Statement 2024/25****RESOLVED** to adopt [as above](#). Proposed/seconded. Unanimous. **Clerk to publish.****2025/14 AGAR Section 2 – Accounting Statements 2024/25****RESOLVED** to adopt [as above](#). Proposed/seconded. Unanimous. **Clerk to publish.****2025/15 Appointment of representatives to outside bodies****RESOLVED** to appoint to:

- Community Area Partnership – Cllr Rand
- Cury Village Hall – No formal representative
- Cury School – Cllr Rand

Proposed/seconded. Unanimous.

**2025/16 Appointment of councillors to internal reporting responsibilities.** Item deferred.

**2025/17 Insurance 2025/26**

**RESOLVED** to renew with Hiscox at a cost of £1,039.78. Proposed/seconded. Unanimous. **Clerk to pursue.**

**2025/18 New electricity Tariff**

**RESOLVED** to retrospectively approve the switch to a new tariff (same cost) from June 2025 to avoid increased variable rate charges. Proposed/seconded. Unanimous.

**2025/19 Meetings calendar**

**NOTED** that ordinary meetings of the Council shall normally take place on the second Monday of January, March, May, July, September and November at 7pm until such time as the Council wish to review.

**2025/20 Defibrillator after-use protocol**

**NOTED** that the Council will follow the guidance outlined by the [The Circuit](#).

**2025/21 Playground repairs update**

**RECEIVED** as above. Cury Community Amenity Committee have been awarded limited funding from the Goonhilly Fund and the Council hold limited earmarked reserves for playground capital works. Council to consider a course of action at the next meeting. **Clerk to provide information to Cllrs.**

**2025/22 Reports from Cllrs on internal projects/groups**

**RECEIVED** verbal reports from Cllrs on areas of assigned responsibility:

Cllrs Harris and Rand undertook a litter pick on the recreation ground and found there to be little to collect – the school have informed that students make the effort not to leave litter. **Clerk to write letter of appreciation to the school.**

It was noted that the vegetation at the Cury Cross Lanes crossroad (Wheel Inn) is causing a visibility issue. **Clerk to report.**

**2025/23 Reports from representatives to outside bodies**

**RECEIVED** verbal reports from Cllrs representing the Council on other bodies:

Village Hall – an update was given on surveys and funding progress.

**2025/24 Notification of meeting/Suggested items for agenda: 14<sup>th</sup> July 2025**

**NOTED** any suggested items for the next Council meeting: Co-option to fill vacancies, appointment of internal auditor, adoption of policies, appointment of councillors to internal reporting responsibilities, playground replacement project.

**2025/25 Public Bodies (Admissions to Meetings) Act 1960**

**RESOLVED** that in view of the confidential/special nature of the business about to be transacted it is advisable that the press/public be excluded and instructed to withdraw during discussion on the following items: Staffing. Proposed/seconded. Unanimous.

**2025/26 Clerk Contract**

**RESOLVED** to commit to agreeing the content of a contract of employment before the next meeting and to delegate authority to the Chair and Vice Chair. **Clerk to source model contract and liaise with Chair and Vice Chair.**

Proposed/seconded. Unanimous.

The meeting closed at 21:00

Signed: .....  
*Chair of meeting*

Dated: .....