

## CURY PARISH COUNCIL

Parish Clerk: Lee Dunkley BA (Hons), MPhil, FSLCC  
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12<sup>th</sup> May 2025

### TO MEMBERS OF THE COUNCIL

Dear Members,

I hereby give you notice that the Annual Meeting of Cury Parish Council will be held on **Monday 19<sup>th</sup> May at Cury Village Hall TR12 7BH, at 19:00**. All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely



Lee Dunkley, Parish Clerk

Press & Public are invited to attend. Meetings are open to the public and could be filmed or recorded by broadcasters, the media or members of the public.

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### AGENDA

#### 1. Election of Chair

To **ELECT** the Chair of the Council for 2025/26 and to **RECEIVE** the declaration of acceptance of office.

#### 2. Election of Vice Chair

To **ELECT** the Vice Chair of the Council for 2025/26 and to **RECEIVE** the declaration of acceptance of office.

#### 3. Apologies for absence

To **RECEIVE** any apologies. To **NOTE** the declaration of acceptance of office has been signed by each councillor. To **NOTE** any vacancies and to enact the co-option procedure.

#### 4. Declarations of interest/Request for dispensations

To **RECEIVE** any declarations of interest. To **RESOLVE** to grant dispensations where appropriate.

#### 5. Public Participation

Members of the public are welcome to attend the meeting. Any member of the public, who so wishes, may speak at this point of the meeting on items within the remit of the Council. No previous notice need be given. The maximum time allotted per person is 3 minutes unless directed otherwise by the Chair.

#### 6. Cornwall Councillor report

To **NOTE** as above.

#### 7. Council meeting minutes: 10<sup>th</sup> March 2025

To **RESOLVE** that the [minutes](#) of the meeting of the Council as above having been previously circulated, be taken as read and approved. To **NOTE** any matters arising.

## 8. Planning applications

- a) To **RECEIVE** consultation response requests and to **RESOLVE** a response: None received at the time of publishing the agenda. Formal requests from the planning authority received before the start of the meeting will be considered.
- b) To **NOTE** recent decisions of the planning authority:

APPROVED WITH CONDITIONS: PA25/01394. Conversion of part of existing agricultural building to create a farm shop. Agricultural Building North Of Trevow Barn White Cross Cury Helston Cornwall TR12 7BH

## 9. Schedule of payments

To **RESOLVE** to approve as above (forthcoming). Any queries to be directed to the Clerk before the meeting.

## 10. Policies and Procedures

To **RESOLVE** to adopt:

- [Standing Orders](#)
- [Financial Regulations](#)
- [Scheme of Delegation](#)
- [Code of Conduct](#)
- [Data Protection Policy](#)
- [Freedom of Information policy and publication scheme](#)
- [Privacy Notice](#)
- [Grant awarding policy](#) and [application form](#)
- [Internal Control policy](#)
- [Risk Assessment 2025/26](#)

## 11. Internal Audit report 2024/25

To **RECEIVE** [as above](#) (and signed form).

## 12. External Audit conflict of interest

To **RESOLVE** to confirm that there are no conflicts of interest with BDO LLP.

## 13. AGAR Section 1 – Governance Statement 2024/25

To **RESOLVE** to adopt [as above](#).

## 14. AGAR Section 2 – Accounting Statements 2024/25

To **RESOLVE** to adopt [as above](#).

## 15. Appointment of representatives to outside bodies

To **RESOLVE** to appoint to:

- Community Area Partnership
- Cury Village Hall
- Cury School
- Any others

## 16. Appointment of councillors to internal reporting responsibilities

To **RESOLVE** to appoint to:

- Footpaths
- Highways
- Playing Field, Allotments, Burial Ground
- Emergency Plan

## 17. Insurance 2025/26

To **RESOLVE** to renew (information forthcoming).

**18. New electricity Tariff**

To **RESOLVE** to retrospectively approve the switch to a new tariff (same cost) from June 2025 to avoid increased variable rate charges.

**19. Meetings calendar**

To **NOTE** that ordinary meetings of the Council shall normally take place on the second Monday of January, March, May, July, September and November at 7pm until such time as the Council wish to review.

**20. Defibrillator after-use protocol**

To **NOTE** that the Council will follow the guidance outlined by the [The Circuit](#).

**21. Playground repairs update**

To **RECEIVE** as above. To **RESOLVE** a course of action if applicable.

**22. Reports from Cllrs on internal projects/groups**

To **RECEIVE** verbal reports if applicable from Cllrs on areas of assigned responsibility (e.g. playground, footpaths).

**23. Reports from representatives to outside bodies**

To **RECEIVE** verbal reports if applicable from Cllrs representing the Council on other bodies (e.g. Village Hall, CAP).

**24. Notification of meeting/Suggested items for agenda: 14<sup>th</sup> July 2025**

To **NOTE** any suggested items for the next Council meeting: Co-option to fill vacancies; appointment of internal auditor.

**25. Public Bodies (Admissions to Meetings) Act 1960**

To **RESOLVE** that in view of the confidential/special nature of the business about to be transacted it is advisable that the press/public be excluded and instructed to withdraw during discussion on the following items: Staffing.

**26. Clerk contract**

To **RESOLVE** a course of action to ensure a contract is agreed and signed at the earliest convenience.